

# Traveler Checklist

An official global health advisory is in place from the U.S Department of State to avoid travel due to COVID-19. However, if you have an essential trip that must be taken, follow this checklist to ensure you're ready for your trip.

## Get informed about your destination

- ☐ Research entry/exit requirements, visas, laws, customs, medical care, road safety, etc. in the countries you will be visiting. Write down contact details for your nearest embassy or consulate to carry with you in case of emergency while traveling.
- ☐ Assess the risks of traveling abroad. Read Travel Alerts for your destination and check your local embassy or consulate website for the latest security messages.
- ☐ Assess the health risks of traveling abroad by staying up to date on current events and by checking in on the [WHO's](#) website or the [CDC's Guide for Travelers](#).
- ☐ Before going abroad, notify your banks and credit cards of your travel and check exchange rates.
- ☐ Effective as of April 20th, 2020, Transport Canada announced new measures requiring all air passengers in Canada to have a non-medical mask or face covering to cover their mouth and nose during travel and at Canadian airports.

## Get required documents

- ☐ Safeguard your documents! Make two copies of all your travel documents in case of emergency. Leave one copy with a trusted friend or relative at home and carry the other separately from your original documents. To help prevent theft, do not carry your passport in your back pocket, and keep it separate from your money.
- ☐ Passport – Apply several months in advance for a new passport. If you already have one, it should be valid for at least six months after you return home and have two or more blank pages, depending on your destination. Otherwise, some countries may not let you enter.
- ☐ Visas – You may need to get a visa before you travel to a foreign destination. Contact the embassy of the countries you will be visiting for more information or go to [CIBTVisas.com](#).
- ☐ Prescriptions – Get a letter from your doctor for medications you are bringing. Some countries have strict laws, even against over-the-counter medications, so check with the embassy of your destination before traveling.

- ☐ Consent for Travel with Minors – If you are traveling alone with children, foreign border officials may require custody documents or notarized written consent from the other parent. Check with the embassy of your foreign destination before traveling.
- ☐ International Driving Permit – Rules vary worldwide as to what documentation you may need when renting a vehicle. However, most countries accept an International Driving Permit (IDP). You may also need supplemental auto insurance. Do your due diligence before renting a vehicle abroad.

## Get insured

- ☐ Many foreign medical facilities and providers require cash payment up front and do not accept some forms of insurance. Check your health care policy to see if it will cover you overseas. If not, consider buying supplemental insurance. Make sure the insurance you purchase covers any special medical needs or risks you anticipate on your trip.
- ☐ Evacuation for medical treatment or to leave a crisis area in another country can cost more than \$100,000. Consider purchasing insurance in case of an emergency abroad and carefully check for any exclusions around epidemics and pandemics like COVID-19.

## During your trip

- ☐ Avoid large crowds.
- ☐ Avoid contact with sick people.
- ☐ Be aware of local situation and follow public health advice.
- ☐ Wash your hands often with soap under warm running water for at least 20 seconds. Use alcohol-based hand sanitizer if soap and water are not available and always keep some with you when you travel.
- ☐ Practice proper cough and sneeze etiquette.
- ☐ Wear a mask if recommended by local authority or airline.
- ☐ Have a quarantine plan in place on your arrival in destination and on your return if needed.

**If you are feeling unwell, please stay at home.**

For more information, visit [corporatetraveler.us](#)